

COMMANDER'S LETTER



FOX ARMY HEALTH CENTER

MCXW-CO

18 August 2003

MEMORANDUM FOR DISTRIBUTION A (ALL MEDDAC PERSONNEL)

SUBJECT: Commander's Policy #14: FY 2004 Holiday Observances

1. Reference AR 600-8-0, 1 July 1994, Leaves and Passes.
2. FY 2004 Holiday/Training Holiday Schedule for USA MEDDAC, Fox Army Health Center are:

- a. Public holidays to be observed:

Columbus Day, 13 October 2003 (Monday)
Veteran's Day, 11 November 2003 (Tuesday)
Thanksgiving Day, 27 November 2003 (Thursday)
Christmas Day, 25 December 2003 (Thursday)
New Year's Day, 1 January 2004 (Thursday)
Martin Luther King, Jr., Day, 19 January 2004 (Monday)
President's Day, 16 February 2004 (Monday)
Memorial Day, 31 May 2004 (Monday)
Independence Day, 5 July 2004 (Monday)
Labor Day, 6 September 2004 (Monday)

- b. Training holidays/liberal leave days for civilians:

10 October 2003 (Friday before Columbus Day)
10 November 2003 (Monday before Veteran's Day)
28 November 2003 (Friday after Thanksgiving)
26 December 2003 (Friday after Christmas)
02 January 2004 (Friday after New Year's)
16 January 2004 (Friday before Martin Luther King, Jr.'s Birthday)
13 February 2004 (Friday before President's Day)
28 May 2004 (Friday before Memorial Day)
02 July 2004 (Friday before Independence Day)
03 September 2004 (Friday before Labor Day)

3. Consistent with mission and operational requirements, the days in subparagraph 2b above will be treated as training holidays for military personnel. Civilian personnel may, at their request, be granted annual leave, compensatory time off, or leave without pay. Maximum use of leave is encouraged.

MCXW-CO

SUBJECT: Commander's Policy #14: FY 2004 Holiday Observances

4. If you have any questions, please contact Martha Butler, 876-4147.
5. This supersedes Memo, 21 August 2002, Subject: Commander's Policy #14: FY 2003 Holiday/Training Holiday Schedule.

STEVEN D. KLAMERUS
COL, MC
Commanding