



DEPARTMENT OF THE ARMY
UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY
REDSTONE ARSENAL, ALABAMA 35809-7000

REPLY TO
ATTENTION OF

MCXW-MED

7 August 2003

MEMORANDUM FOR All Soldiers, Fox Army Health Center, U.S. Army Medical Department Activity, Redstone Arsenal, Alabama 35809-7000

SUBJECT: Command Policy Letter 03-05: Promotion to PV2 through E-5

1. The intent of this memorandum is to provide guidance for soldiers to attain full promotion points for Duty Performance Evaluation from the company commander. This policy will not apply to points given in the past.
2. The Duty Performance Evaluation will be based upon the following categories: COMPETENCE, MILITARY BEARING, LEADERSHIP, TRAINING, and RESPONSIBILITY AND ACCOUNTABILITY. The maximum amount awarded is 150 points with 1-30 Points awarded for each category.
 - a. COMPETENCE: Proficient, Knowledgeable, and Communication.
 - b. MILITARY BEARING: Role Model, Appearance, and Confidence.
 - c. LEADERSHIP: Motivates Soldiers, Sets Standards, Mission, and Concern.
 - d. TRAINING: Individual and Team, Shares Knowledge and Experience, Teaching.
 - e. RESPONSIBILITY AND ACCOUNTABILITY: Equipment, Facilities, Safety, and Conservation.

The actual points awarded for each category will be determined based upon, but not limited to, the following: counselings, NCOER's, Supervisor input, and ISG input.

3. Any questions regarding this memorandum can be directed to the undersigned.

LAURA S. EDWARDS
CPT, MS
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